

(all tenants)

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Dear

Application for Management Order
Century House Residents Association

As you are aware, the Century House Residents Association have contacted us to act on its behalf with a view to issuing an application for a Management Order against the landlord.

In order to fully appraise you of the preliminary advice given to the Residents Association, we enclose copy letters which we have sent to Mr Angus French.

For the sake of costs and efficiency, it is proposed that this firm will write to and take instructions from the Association via Mr Angus French (the tenants representative) unless there are matters which you wish to raise of a purely personal nature.

We also enclose:-

1. A letter of authority.
2. A copy of this firm's terms and conditions of business.
3. A draft participation agreement.

We require:-

1. Confirmation that you instruct this firm to act on your behalf and that you will be responsible for this firm's costs proportionately with the other participating lessees.

2. That this firm may accept instructions on your behalf via Mr Angus French and/or another appointed representative of the Residents Association.
3. That you approve the course of action set out in the attached correspondence.

We should be grateful if you would let us have a signed copy of the letters of authority, terms and conditions of business and confirmation that the draft participation agreement is approved. Upon approval of the draft participation agreement, an engrossed copy will be sent to Mr French who will arrange for all participating tenants to sign it.

If you require independent legal advice in relation to the letter of authority, the participation agreement or, indeed, any other documents enclosed under cover of this letter, then please feel free to do so.

If you have any queries please do not hesitate to contact us. We look forward to hearing from you.

Yours faithfully

COMPTONS

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